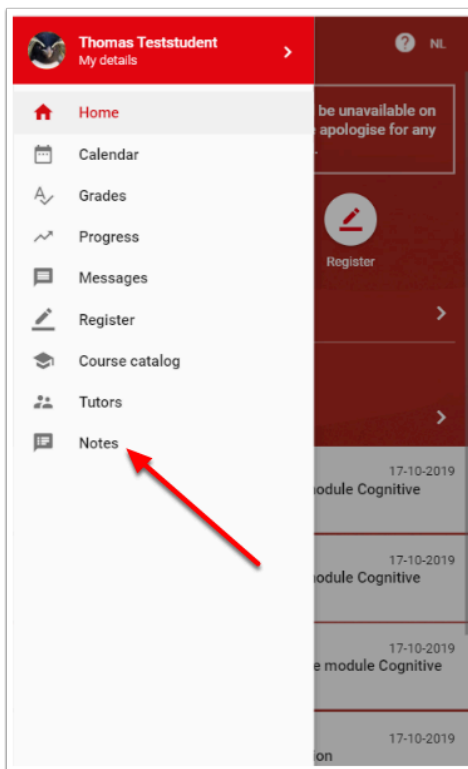


Where can I find the notes about me?

Employees, supervisors, student advisors, psychologists, members of an examination board, etc. can make notes about students. These notes are visible to students in OSIRIS if set up in this way. These notes can be shared by their creator with other Radboud University staff. If a note is shared, it is visible whom the note is shared with.

Go to: > Notes



Select the menu button at the top left of the start page, and choose 'Notes'.

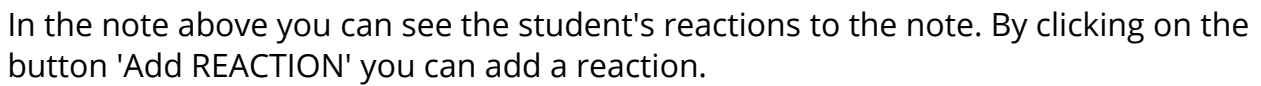
Werkinstructies



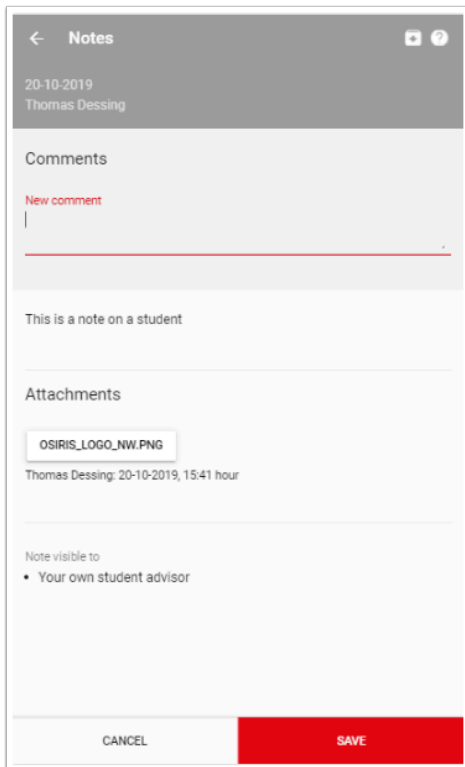
At the notes page you can see all the notes that have been made on you. They are sorted by date (most recent at the top). In addition, notes can also be an 'action point'. In that case there is also a deadline attached. This is also shown in green if the deadline has not yet passed and in red if the deadline has passed. A document can also be linked to a note. This is then visible by a paperclip icon behind the note. Each note has an owner, that is the one who wrote the note. In the overview above, the names of the owners have been made invisible for privacy reasons.

As a student, you can respond to a note. If there is a number between brackets behind the name of the owner of the note, it means that there have been a number of responses to the note, as well as of the student side as of the owners side of the note.

How to respond to a note?



Werkinstructies



Notes

20-10-2019
Thomas Dessing

Comments

New comment

This is a note on a student

Attachments

OSIRIS_LOGO_NW.PNG

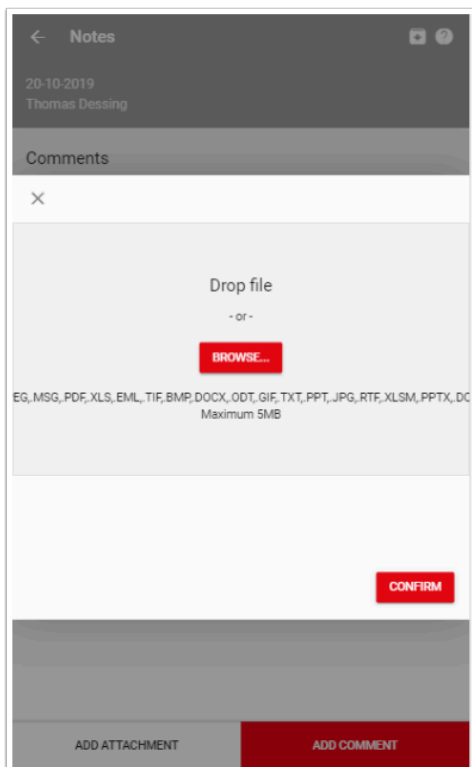
Thomas Dessing: 20-10-2019, 15:41 hour

Note visible to

- Your own student advisor

CANCEL SAVE

Type a comment on the note and click on save. The owner of the note will now receive a message that you have responded.



Notes

20-10-2019
Thomas Dessing

Comments

×

Drop file

- or -

BROWSE...

EG, MSG, PDF, XLS, EML, TIF, BMP, DOCX, ODT, GIF, TXT, PPT, JPG, RTF, XLSM, PPTX, DC
Maximum 5MB

CONFIRM

ADD ATTACHMENT ADD COMMENT

Werkinstructies

You can also optionally attach a document to the note. Not all document types are accepted.